

# RIDGE MEADOWS HOSPICE SOCIETY

## ANNUAL GENERAL MEETING

Monday, November 1, 2010  
Fraser Room at the Maple Ridge Library  
#130-22470 Dewdney Trunk Road  
Maple Ridge, British Columbia

# MINUTES

### 1.0 Welcome:

Lindsay Norcross welcomed everyone to the 23<sup>rd</sup> Annual General Meeting of The Ridge Meadow Hospice Society. The board of Directors and Staff were introduced.

Barb McIver and Yvonne Dion send their regrets at being unable to attend

### 2.0 Annual General Meeting:

- a. Meeting called to order at 19:14 hours
- b. Amendments to agenda – There are five positions up for election:
  - Three for re-election
  - Two new positions

**MOTION:** Denise Gunn motioned to accept the Annual General Meeting minutes of October 6, 2009. Annette **SECONDED. MOTION CARRIED.**

### 3.0 Reports:

President's Report: Lindsay Norcross

- Report circulated

Treasure's report: Agneta Eikelenboom

- Report circulated
- Fiscal year-end is March 31<sup>st</sup>
- Audits are conducted at a certain level of revenue
- Gaming funds have been audited
- The bottom line will be the same as last year
- Direct access for next year is unknown
  - We expect next years' gaming funds to be similar to this year
- A \$42,000.00 grant came through
- Some funds were used for thrift store start-up
  - In future thrift store revenue will be included in the annual report
  - The thrift store is breaking even
- Report does not include the new Fundraising coordinator position

- Position created post year-end
- It includes two months Thrift Store Coordinator position
- The increase in staffing is due to increased hours and wage increases
- Restrict funding to purchase a building
  - Would be an asset for the society
  - Need a down payment
- The bank fee increase is due to the thrift store (interac)

**MOTION:** Agneta Eikelenboom motioned to accept the Treasurer's report of November 1, 2010. Olga **SECONDED. MOTION CARRIED.**

Executive Director's Report: Laura Cherrille

- Report circulated

Presidents Report: Lindsay Norcross

- Report circulated

#### 4.0 Election of Board of Directors:

There are six incumbent board members, three board members standing for re-election and two new members from the community standing for election to the Board of Directors of the Ridge Meadows Hospice Society

The three Board members standing for re-election are:

Allen LaRose  
Teresa McWilliams  
Lindsay Norcross

The two members from the community standing for election are:

Nathan Logue  
Norma Parker

There is one vacant position for Board of Directors

The nominees were introduced. Norma Parker gave a brief history and her reasons for seeking a position on this board. Nathan Logue did likewise.

President called for any nominations from the floor.

No nominations from the floor.

Therefore the two members who stood for nomination are elected to the Board of Directors by acclamation.

The three members who stood for re-election are elected to the Board of Directors by acclamation.

**MOTION:** Denise Gunn moved to elect nominees to the Ridge Meadows Hospice Society Board of Directors Annette Morgan **SECONDED. MOTION CARRIED**

5.0 Changes to Bylaws of Ridge Meadows Hospice Society:

1. Part 2 8. (1) Reads: A member may be expelled by a special resolution of the members passed at a general meeting.

The change would read as follows: A member may be expelled by a special resolution of the Board of Directors.

**Voting Results:** 15 yes/3 no/1 abstain **MOTION CARRIED**

2. Part 2 8. (2) Reads: The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion.

The change would be to delete this bylaw.

**Voting Results:** 15 yes/3 no/1 abstain **MOTION CARRIED**

3. Part 2 8. (3) becomes 8 (2) and should read: The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at a Board of Directors meeting prior to the motion being put to a vote.

**Voting Results:** 18 yes/1 no **MOTION CARRIED**

***The reasoning behind this change is to protect the privacy/confidentiality of the said member, but to still allow the subject the opportunity to be heard.***

4. Part 7 40. (1) Reads: The president presides at all meetings of the society and of the directors.

The change would read: The president presides and chairs all board meetings of the Society and all meetings of the Board of Directors.

**Voting Results:** 19 yes **MOTION CARRIED**

***The reasoning behind this change is that many meetings occur within the society's day-to-day operations that do not warrant the involvement of the president.***

5. Part 7 40 (2) reads: The president is the chief executive officer of the Society and must supervise the other officers in the execution of their duties.

The change would be to delete this bylaw.

**Voting Results:** 18 yes/1 no **MOTION CARRIED**

***The reasoning behind deleting this bylaw is that the board of directors hired an executive director to manage all the day-to-day management of the society, and the board now follows a format of a policies and procedures board.***

6. Part 7 42 Reads: The secretary must do the following:
- (a) Conduct the correspondence of the society
  - (b) Issue notices of meetings of the society and directors
  - (c) Keep minutes of all meetings of the society and directors
  - (d) Have custody of all records and documents of the Society except those required to be kept by the treasurer
  - (e) Have custody of the common seal of the society
  - (f) Maintain the register of members

The change would be to delete this section except to keep (c): The secretary must keep minutes of all board meetings of the Society and directors.

**Voting Results:** 19 yes **MOTION CARRIED**

***The reasoning behind deleting all of the above except (c) is because there is an office administrative assistant who insures all of the above are adhered to and all documents are secured and kept on the premises of the society office.***

7. Part 8 Seal-The Society does not have a seal, therefore the change would be to delete this bylaw.

**Voting Results:** 19 yes **MOTION CARRIED**

8. A special resolution is sought as follows: authorizing the Society directors to seek out a suitable property either with or without structures and to enter into negotiate contracts with respect to such purchase.

The above by-law will be voted on as amended:

9. A special resolution is sought as follows: authorizing the Society directors to seek out a suitable property either with or without structures and to enter into negotiate contracts with respect to such purchase *for a term of two years ending October 31, 2012.*

**Voting Results:** 18 yes/1 no **MOTION CARRIED**

***The reason behind this special resolution is that the Society is looking at securing a property and/or structures/buildings on the property which would authorize the directors***

***to proceed as soon as they found a suitable property in order to operate administrative services and programs in accordance with the Society's mission statement.***

Annual General Meeting adjourned at 2032 hours.